Distribution Area Requirement Form
for Students Who Have Studied Abroad

Instructions:
1. Use this form if you failed to request a distribution at the time of approving the abroad course for credit. Note: The course must have otherwise been pre-approved already!
2. Fill out Parts I and II of this form.
3. Arrange for a meeting with the appropriate department representative.
4. Bring this form to your meeting with the course description, syllabus, and any work completed for the course (papers, exams, etc.)
5. If the course is approved, the department representative should complete Part III.
6. Return the completed form to Dr. Gisella Gisolo, Director, Study Abroad Program, Office of International Programs, Louis A. Simpson International Building (Level A).

PART I
Student Information

Name and Class Year: ___________________________________________
Campus Address: _______________________________________________
Phone Number: _____________________ AB BSE (circle one)

PART II
Course Information

Semester/Year of Foreign Study: ___________________________________
Program/Institution abroad: _______________________________________
Name of Course Taken: __________________________________________
Distribution Credit Area requested: __________

PART III
Departmental Representative’s Approval

Course Approved for _______Distribution Area Credit.

_________________________________________  ______________________
Signature of Departmental Representative  Date